

## **Statement on having read the information regarding the processing of personal data**

The Data Controller of your data processed as part of open competitions for the position of an academic teacher is Wrocław University of Science and Technology with its registered office in Wrocław at Stanislaw Wyspianski 27. The Data Controller can be contacted via the form on the website [www.pwr.edu.pl/kontakt](http://www.pwr.edu.pl/kontakt), and by post to the address of the Data Controller's seat (indicate the organizational unit to which the correspondence is addressed). The Data Controller has appointed a Data Protection Officer (DPO), who can be contacted by e-mail: [IOD@pwr.edu.pl](mailto:IOD@pwr.edu.pl). The DPO can be contacted in all matters regarding the processing of personal data by Wrocław University of Science and Technology. The tasks of the DPO do not include recruiting, accepting documents or providing information on competitions.

### Purposes of processing and legal basis for processing

Your personal data to the extent required by Polish law, including the Labor Code (name(s) and surname, date of birth, contact details, education, professional qualifications and employment history) will be processed in order to conduct competition procedures before employment. Any other data that you provide to us voluntarily will be processed on the basis of your consent, which you can express by placing the following clause in your documents:

*I consent to the processing by Wrocław University of Science and Technology of additional personal data that I include in my (e.g. CV, application, cover letter, other attached documents) in order to include them in the procedures of an open competition for the position of an academic teacher.*

In the event of including specific data (as defined in Article 9(1) of the GDPR), explicit consent will be required, which you can give by placing, for example, the following clause in your documents:

*I consent to the processing by Wrocław University of Science and Technology of my specific personal data referred to in Article 9 sec. 1 of the GDPR and which I include in my (e.g. CV, application, cover letter, other attached documents) in order to include them in the procedures of an open competition for the position of an academic teacher.*

Wrocław University of Science and Technology accepts the recommendations of the European Commission from 2005 (European Charter for Researchers and Code of Conduct for the Recruitment of Researchers) "*Human Resources Excellence in Research*". Competition documentation may therefore be subject to review and archiving obligations, which may result in disclosure of its content to authorized institutions. It is necessary for the purposes of the legitimate interests pursued by the Data Controller.

### Data recipients or categories of data recipients

Your personal data will be processed by persons participating in the competition procedures. Unaccepted Candidates will be allowed to collect documents for 6 months and then the documents will be destroyed and the data will be deleted. The data of the admitted Candidates will be included in the personal files. On the other hand, the recipients of your data may be entities commissioned by the Data Controller to perform services that require access to data (IT, advisory, legal, courier and related to the destruction of documentation or data carriers).

### Data retention period

Data processed only for the purpose of conducting the competition will be processed during its duration, and then only for the next 6 months. To store and send your data by the Data Controller's business mail, the Data Controller's employees may use employee accounts in the Google Workspace for Education system. The supplier of this system has declared the processing of information for Wrocław University of Science and Technology within the European Economic Area with the application of the GDPR (at

<https://cloud.google.com/terms/data-processing-addendum/><sup>1</sup>). Data will be deleted from backup copies of such messages on dates specified by the provider, which for the Data Controller is the entity processing data on behalf of Wrocław University of Science and Technology on the basis of Standard Contractual Clauses: (<https://cloud.google.com/terms/scs/eu-c2p/>)<sup>2</sup>).

#### Rights of data subjects

The Data Controller provides you (after prior contact with the unit conducting the competition procedure and after confirming your identity) the following rights:

- obtaining information about the scope of information about you processed by the Data Controller;
- access to your data and receipt of a copy of the data (this does not apply to copies of the documents themselves);
- rectify (correct) your personal data;
- restrictions on the processing of personal data;
- deletion of personal data (if the legal basis for the processing of your personal data is not e.g. a legal obligation imposed on the Data Controller).

As a rule, the Data Controller does not provide you with the right to:

- deletion of personal data processed on a basis other than the consent of the data subject and if the deletion of data is not allowed by the Data Controller's legal obligations;
- transfer of personal data referred to in Article 20 GDPR - this applies to data not processed solely on the basis of consent, not in an automated manner;
- objection to the processing of personal data (pursuant to Article 21 of the GDPR) when the basis for processing is the Data Controller's legal obligation or if there are grounds for processing superior to your rights (for the purposes referred to in Article 6(1)(e) and (f) of the GDPR).

In addition, the person to whom the personal data relates and who believes that the Data Controller violates the GDPR has the right to lodge a complaint with the supervisory body (in Poland, it is the President of the Personal Data Protection Office, ul. Stawki 2, 00-193 Warsaw).

#### Information on voluntariness or obligation to provide data

Providing your personal data to the extent specified by the law regarding the Data Controller is necessary to participate in competition procedures, and it is voluntary to provide other data that you will include in your documents.

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(date and legible signature)

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<sup>1</sup> access to the website on December 22, 2022

<sup>2</sup> version dated September 20, 2022